

# MORGAN

## Human Resource Management

Dear Newsletter Recipients  
Welcome to the latest issue of the MHRM Newsletter.

### SafeWork Inspector Visits Workplace

Recently an inspector visited a workplace and was specifically interested in the forklift and its operation at the workplace:

The following actions were required by the inspector:

1. Placing signage on the forklift to reinforce to staff to wear the seatbelt when vehicle is operational
2. To have a meeting with staff with regard to the need to wear the seatbelt while operating vehicle
3. Licences of all operators were requested
4. Traffic control issues e.g. truck deliveries and forklift
5. Require seatbelt to be replaced

Suggest that workplaces with forklifts may wish to check these issues. It is best to be proactive rather than reactive.

### Assistance Dogs in the Workplace

I was recently asked if there was an obligation in relation to the above.


Yes. Assistance Dogs who are placed with people have public access rights and are distinguishable by their blue jacket. They and their recipient undergo yearly public access testing and are issued with a license. It is illegal to discriminate against or refuse entry to a person with an Assistance Dog and anyone who does so can be prosecuted. Any entry fee must not be charged to an animal that is an assistance animal.

### Introduction to Global Harmonised System (refer attachment for further details)

A new system for naming and labelling chemicals with their hazards is being introduced globally. This new system is known as the *Globally Harmonised System of Classification and Labelling of Chemicals (GHS)* and has been developed by the United Nations. The *GHS* will be integrated into chemical manufacturing and trade processes by Australia over the period January 2012 to December 2016.

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Graham Morgan

Mobile: 0418 465 510  
Email: [gmorgan@mhrm.com.au](mailto:gmorgan@mhrm.com.au)  
Web: [www.mhrm.com.au](http://www.mhrm.com.au)  
 [www.facebook.com/mhrm2000](http://www.facebook.com/mhrm2000)