



Tursa Employment & Training

Funded by the Australian Government through NSW DET under the
Productivity Places Program

SIR50107 Diploma of Retail Management

Why undertake the SIR50107 Diploma of Retail Management?

Obtaining the Diploma of Retail Management will provide you with accreditation to work at a middle management level in Retail in job roles such as store manager, merchandise manager, buyer or sales manager. People love working in the Retail Services industry because many of the work environments are dynamic and forever changing — no two days are the same!

Why choose Tursa Employment & Training as my training provider?

Tursa Employment & Training has been registered with NSW VETAB as a Registered Training Organisation (RTO) since 1997 (*National code 90325*) and offers accredited courses and units within the Australian Qualification Framework. With high rates of Qualification completion, excellent facilities and services *Tursa Employment & Training* can provide you with the support you need to successfully complete your Qualification.



NSW Vocational
Education & Training
Accreditation Board

What does the SIR50107 Diploma of Retail Management include?

The Diploma of Retail Management provides skills and knowledge required to hold higher management positions in the Retail sector. The role may be in a variety of industry settings and requires a sound theoretical knowledge base and managerial competencies to plan, carry out and evaluate own work and/or the work of a team.

You will have the opportunity to meet other managers at fortnightly tutorials. During these tutorials we will facilitate the development of working groups, industry networks and mentoring arrangements to enhance your participation in the course.

Upon successful completion of the course, participants will receive a Qualification for SIR50107 Diploma of Retail Management.



Course skill areas include;

Core

Client & Customer Service (CCS)
Management & Leadership (ML)
Human Resource Management (HRM)
Occupational Health & Safety (OHS)
Financial (F)

Electives

Project Management (PM) *or*
Learning & Development (LD)

How long will it take to complete the Diploma of Retail Management?

The Diploma of Retail Management will commence in November 2009 to be completed by December 2010.

How will I obtain the SIR50107 Diploma of Retail Management?

The schedule for delivery of the Diploma of Retail Management will be a flexible delivery model based on the skill level and training requirements of each individual, and will include the following options:

- 2 days of open classroom training per week.
- Fortnightly tutorials from 3pm with the option to run outside of business hours.
- Evidence of competence could include the following: textbook work, assessments, portfolios of work based evidence and interviews/observations.
- Email, phone and face to face support services to assist you complete your training.
- Where required, facilitated industry placement for those not in the workforce.

What are the pathways to the SIR50107 Diploma of Retail Management?

There are two alternative pathways for entry into the Diploma of Retail Management:

1. Be recognised as competent, through Credit Transfer or recognition, against the following units:

SIRXCOM001A Communicate in the workplace

SIRXIND001A Work effectively in a retail environment

Plus one of the following:

SIRXCCS003A Coordinate interaction with customers or SIRXSL004A Build relationships with customers

2. A current or previous job role that involves or has involved the application of the above competencies would be a satisfactory indicator for entry. Examples of evidence could include job descriptions and references.

Can I apply for Recognition of Prior Learning?

Recognition of Prior Learning/Current Competency is a process that assesses a candidate's formal and informal learning to determine the extent to which that individual has achieved the required learning outcomes, competency outcomes, or standards for partial or total completion of a qualification. In simple terms it is recognition that competency may be attained in a number of ways including formal and informal training, work history or general life experience. Evidence may take a variety of forms including certificates, references from past employers, testimonials from clients and work samples. If you believe you have current competency you may wish to make an application for Recognition with *Tursa Employment & Training*.

Further information.

How to apply

Go to www.tursa.com.au or email training@tursa.com.au for further information and enrolment application forms. For further information call 1800 266 425.

Fee information

Upon acceptance of enrolment, an invoice for \$1214 will be issued for administrative fees, flexible payment options are available.

Jobseekers and those in receipt of Centrelink benefits may be eligible for an exemption, refer to our enrolment application forms for details. Exempt enrollees are required to pay a \$50.00 concession fee.

For those in receipt of Centrelink payments, you may be eligible for:

- Austudy, this course has been Austudy approved.
- The Education Entry Payment of up to \$208.00 and/or the Education Entry Payment Supplement of \$950.00.
- The Pensioner Education Supplement of up to \$62.40 per fortnight for the duration of the course.

Please contact Centrelink for further information on the above payment information

Applications close by:

C.O.B. Monday

Thursday 19th November 2009

Course commencement date:

Coffs Harbour

Monday 30th November 2009,

Tweed Heads

Tuesday 1st December 2009,

Lismore

Wednesday 2nd December 2009.

All information contained within was current at time of printing – 4th November 2009